



# KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL (KUTRRH)

**P.O. Box 7674-00100 GPO NAIROBI**

**Website: [www.kutrrh.go.ke](http://www.kutrrh.go.ke) Email: [info@kutrrh.go.ke](mailto:info@kutrrh.go.ke)**

## CAREER OPPORTUNITIES

Kenyatta University Teaching, Referral and Research Hospital (KUTRRH) is a new State Corporation and is registered under Legal Notice Number 4 of the State Corporations Act Cap 446 of 25th January 2019 as a Level 6 Tertiary Hospital.

The Hospital is seeking to recruit highly transformative and dynamic self-driven individuals with a high degree of integrity, result oriented, demonstrable professionalism, competence and impeccable capability to fill the following positions within its staff establishment:-

No.	JOB CADRES	REF. NUMBER	NO. OF POSITIONS
1	Director of Clinical Services	DCS/KUTRRH /2	1
2	Director of Nursing Services	DNS/KUTRRH/2	1
3	Director of Finance Strategy & Planning	DFSP/KUTRRH/2	1
4	Director of Training, Research & Innovation	DTRI/KUTRRH/2	1
5	Director of Corporate Services & Administration	DCSA/KUTRRH/2	1
6	Deputy Director – Human Resources	DCSDH/KUTRRH/3	1
7	Deputy Director – Corporate Affairs & Partnerships	DCSAP/KUTRRH/3	1
8	Corporation Secretary	BMS/KUTRRH/3	1
9	Head of Department – Internal Medicine	DCSIM/KUTRRH/4	1
10	Head of Department – Obstetrics & Gynaecology	DCSOG/KUTRRH/4	1
11	Head of Department – Accident & Emergency	DCSAE/KUTRRH /4	1
12	Head of Department – Trauma & Orthopedics	DCSTO/KUTRRH /4	1
13	Head of Department – Oncology	DCSO/KUTRRH /4	1
14	Head of Department – Rehabilitative Services	DCSRS/KUTRRH /4	1
15	Head of Department – Anesthesiology	DCSHA/KUTRRH/4	1
16	Head of Department – Radiology	DCSCR/KUTRRH/5	1
17	Head of Department – Pathology	DCSP/KUTRRH/5	1
18	Head of Department – Pharmacy	DCSHP/KUTRRH/5	1
19	Head of Department – Nutrition and Dietetics	DCSND/KUTRRH /4	1
20	General Surgeons	DCSGS/KUTRRH/5	2
21	Anesthesiologists	DCSA/KUTRRH/7	5
22	Renal Specialists	DCSRS/KUTRRH/5	2
23	Cardiologist	DCSC/KUTRRH/8	1
24	Radiologists	DCSR/KUTRRH/8	2
25	Senior Medical Officers	DCSSMO/KUTRRH/7	3
26	Medical Officers	DCSMO/KUTRRH/7	20
27	Senior Pharmacists	DCSSP/KUTRRH/7	6
28	Pharmacists	DCSP/KUTRRH/8	10
29	Pharmaceutical Technologists	DCSPT/KUTRRH/8	10
30	Registered Clinical Officers	DCSRCO/KUTRRH/7	10
31	Senior Nursing Officers	DNSNO/KUTRRH/7	10
32	Nursing Officer – Renal	DNSNOR/KUTRRH/8	10
33	Nursing Officer – Neonatology	DNSNON/KUTRRH/8	10
34	Nursing Officer – Accident & Emergency	DNSNOAE/KUTRRH/8	20
35	Nursing Officer – Oncology	DNSNOO/KUTRRH/8	10
36	Nursing Officer – Theatre	DNSNOT/KUTRRH/8	20
37	Nursing Officer – Critical Care	DNSNOCC/KUTRRH/8	18
38	Nursing Officers	DNSNO/KUTRRH/9	65
39	Chief Laboratory Technologist	DCSCLT/KUTRRH/5	1
40	Senior Laboratory Technologists	DCSSLT/KUTRRH/7	3

No.	JOB CADRES	REF. NUMBER	NO. OF POSITIONS
41	Laboratory Technologists	DCSLT/KUTRRH/8	10
42	Nutritionists	DCSN/KUTRRH/8	4
43	Ultra-sonographers	DCSUS/KUTRRH/9	4
44	Radiographers	DCSRG/KUTRRH/9	6
45	Medical Nuclear Physicists	DCSMNP/KUTRRH/8	2
46	Biomedical Engineers	DCSBE/KUTRRH/8	3
47	Medical Social Workers	DCSMSW/KUTRRH/9	2
48	Infection Control Manager	DCSICM/KUTRRH/6	2
49	Public Health Officers	DCSPHO/KUTRRH/7	4
50	Chief Health Records Information Officer	DCSCHRIO/KUTRRH/5	1
51	Health Records Information Officers	DCSHRIO/KUTRRH/10	10
52	Quality Assurance Specialists	DCSQAS/KUTRRH/6	2
53	Orthopaedic Trauma Technician	DCSPT/KUTRRH/10	5
54	Funeral Home Manager	DCSFHM/KUTRRH/10	1
55	Morticians	DCSM/KUTRRH/14	3
56	Chief Finance Officer	DFSPFO/KUTRRH/4	1
57	Cashiers	DFSPC/KUTRRH/10	4
58	Senior Accountant	DFSPSA/KUTRRH/8	2
59	Internal Audit Manager	DFSPIA/KUTRRH/6	1
60	Accountant	DFSPA/KUTRRH/9	3
61	Credit Control & Insurance Manager	DFSPCM/KUTRRH/6	1
62	Credit Control Officer	DFSPCCO/KUTRRH/9	1
63	Insurance Officer	DFSPIO/KUTRRH/9	1
64	Billing Officers	DFSPBO/KUTRRH/10	4
65	Human Resources Officers	DCSAHRO/KUTRRH/9	2
66	Human Resources Assistants	DCSAHRA/KUTRRH/10	2
67	Procurement & Supply Chain Manager	CEOPM/KUTRRH/6	1
68	Senior Procurement Officer	CEOSPO/KUTRRH/7	1
69	Procurement Officers	CEOPO/KUTRRH/7	3
70	Procurement Assistants	CEOPA/KUTRRH/10	3
71	Store Keepers	CEOSK/KUTRRH/10	5
72	ICT Manager	DCSAICTM/KUTRRH/6	1
73	ICT Officer- Infrastructure & Network	DCSAICTIN/KUTRRH/7	1
74	ICT Officer - Applications	DCSAICTA/KUTRRH/7	1
75	ICT Officers - Security	DCSAICTS/KUTRRH/7	3
76	ICT Officer - Web Development	DCSAICTSWB/KUTRRH/7	1
77	CCTV Operators	DCSACCTV/KUTRRH/12	4
78	Transport Manager	DCSATM/KUTRRH/8	1
79	Assistant Transport Manager	DCSAATM/KUTRRH/9	1
80	Drivers	DCSAD/KUTRRH/12	8
81	Security Manager	DCSASM/KUTRRH/10	1
82	Deputy Security Manager	DCSADSM/KUTRRH/11	1
83	Security Officers	DCSASSO/KUTRRH/12	20
84	Catering Manager	DCSACM/KUTRRH/ 10	1
85	Chef	DCSACF/KUTRRH/13	1
86	Cooks	DCSACK/KUTRRH/14	6
87	Porters	DCSAPT/KUTRRH/14	8
88	Kitchen Steward	DCSAKS/KUTRRH/13	1

No.	JOB CADRES	REF. NUMBER	NO. OF POSITIONS
89	Restaurant Steward	DCSARS/KUTRRH/13	1
90	Waiters/Waitresses	DCSAW/KUTRRH/14	10
91	Senior Electrician	DCSAE/KUTRRH/11	1
92	Electricians	DCSAE/KUTRRH/12	2
93	Plumbers	DCSAP/KUTRRH/14	2
94	Carpenters	DCSAC/KUTRRH/14	2
95	Biomedical Technicians	DCSABT/KUTRRH/10	2
96	Boiler Operators	DCSABO/KUTRRH/9	4
97	Boiler Assistants	DCSABA/KUTRRH/12	2
98	Executive Secretaries	DCSAES/KUTRRH/8	3
99	Senior Administrators	DCSASA/KUTRRH/7	2
100	Senior Administrative Assistants	DCSASAS/KUTRRH/9	2
101	Administrative Assistants (Secretaries)	DCSAAS/KUTRRH/10	5
102	Customer Service Assistants	DCSACSA/KUTRRH/12	10
103	Receptionists	DCSAR/KUTRRH/12	10
104	Switchboard Operators	DCSASO/KUTRRH/12	4
105	Laundry Supervisors	DCSALA/KUTRRH/13	4
106	Laundry Attendants	DCSALA/KUTRRH/14	20
107	Tailoring Supervisor	DCSATS/KUTRRH/13	2
108	Tailors	DCSAT/KUTRRH/14	5
109	Landscapers	DCSALS/KUTRRH/13	2
110	Housekeeping Supervisor	DCSAHS/KUTRRH/13	1
111	Senior Housekeepers	DCSASSH/KUTRRH/14	4
112	Housekeepers	DCSAH/KUTRRH/14	10

If your background and competencies match the specifications of any of the posts above, please send your Application Letter, Curriculum Vitae and Filled Application Form ONLY via email to [recruitment@kutrrh.go.ke](mailto:recruitment@kutrrh.go.ke) or hard copies can be addressed to:

**The Chief Executive Officer  
Kenyatta University Teaching, Referral & Research Hospital  
P.O Box 7674 – 00100 GPO  
Nairobi Kenya**

For all applications please indicate the subject as follows: -  
**JOB APPLICATION – [JOB REFERENCE NUMBER]**

The deadline for the receipt of all applications is **Monday 5th August 2019**.

Detailed job descriptions can be accessed on the Kenya University Teaching, Referral and Research Hospital careers portal on the website [www.kutrrh.go.ke](http://www.kutrrh.go.ke)

Persons living with Disabilities, Women, Youth, persons from minority and/or marginalized groups who meet the requirements of the advertised positions are encouraged to apply.

Only shortlisted candidates will be invited for interviews. All shortlisted candidates must fulfill the requirements of chapter six of the constitution of Kenya 2010, including;

- Certificate of good conduct from the Directorate of Criminal Investigations
- Clearance Certificate from the Higher Education Loans Board ( for graduates only)
- Tax Compliance Certificate from the KRA
- Clearance from Ethics & Anti-Corruption Commission
- A report from an approved Credit Reference Bureau

An attractive remuneration package will be offered to the successful candidates.

**Please take note that all communication to potential candidates is specifically through the following email address: [recruitment@kutrrh.go.ke](mailto:recruitment@kutrrh.go.ke)**

Please note that any form of canvassing will lead to immediate disqualification.  
**KUTRRH is an equal opportunity employer**