



**KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)**

INTERNAL MEMO

FROM: REGISTRAR (ACADEMIC)

DATE: 22ND DECEMBER, 2018

TO: ALL NEW AND CONTINUING FULL-TIME, PART-TIME
AND DIGITAL SCHOOL UNDERGRADUATE AND
POSTGRADUATE STUDENTS

REF: KU/RAC/ADMISSIONS/VOL. 2/45 (91)

SUBJECT: REGISTRATION DEADLINES – SECOND SEMESTER 2018/2019 ACADEMIC YEAR

This is to inform the above mentioned category of students that the registration deadlines for Second Semester, 2018/2019 Academic Year are as follows:

1) Deadline for Payment of Fees: Friday, 8th February, 2019

Students are expected to have completed payment of the required fees by Friday, 8th February, 2019

2) Deadline for On-line Registration of Units: Friday, 15th February, 2019

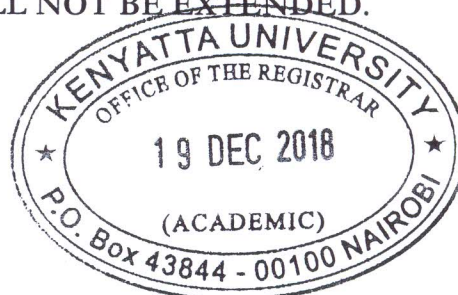
Students are expected to have completed on-line registration of units by Friday, 15th February, 2019.

Those students who will **NOT** have completed their registration for the Second Semester 2018/2019 Academic Year by the above deadlines are **required to call off the semester**.

PLEASE NOTE THAT THE ABOVE DEADLINES WILL NOT BE EXTENDED.

Thank you

**PROF. ANDANJE MWISUKHA
AG: REGISTRAR (ACADEMIC)**



CC:

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| ▪ Vice Chancellor | ▪ Heads of Sections in Academic Division |
| ▪ Deputy Vice Chancellors | ▪ Mrs. R. Mworia-Office of Deputy Vice-Chancellor |
| ▪ Registrars | ▪ Head, Students Finance |
| ▪ Chief Finance Officer | ▪ KUSA Chairman |
| ▪ Deans of Schools | ▪ KUSA Academic Secretary |
| ▪ Director of Student Affairs | ▪ All Notice Boards |
| ▪ Directors of Campuses | |
| ▪ Director, ICT | |
| ▪ Chairmen of Departments | |
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